

**Bodega Bay Fire Protection District**  
**P O Box 6 / 510 Highway 1**  
**Bodega Bay, CA 94923**  
**707-875-3001**

# Application for Employment

- Full-Time
- Part Time
- Volunteer
- Internship

<b>First Name</b>	<b>Last Name</b>	<b>M.I.</b>
<b>Street Address or POB</b>	<b>City, State, Zip</b>	
<b>Home Phone</b>	<b>Work Phone</b>	<b>Other Phone</b>
<b>Position you are applying for</b>		
<b>Prior to employment, can you submit verification of your legal right to work in the United States?</b> <b>YES</b> <b>NO</b>		
<b>Are you 18 years of age or older?</b> <b>YES</b> <b>NO</b>	<b>Valid California Driver's License?</b> <b>YES</b> <b>NO</b>	
<b>May we contact your current employer?</b> <b>YES</b> <b>NO</b>	<b>Contact email:</b>	

Have you ever been convicted of any felony?      **YES**      **NO**

Conviction is not necessarily a bar to employment. Each case will be given individual consideration. However, failure to list all convictions other than those excluded above will be considered fraud in securing appointment and will be grounds for termination.

Have you ever served as a member of the Armed Forces?      **YES**      **NO**

Do you have a relative employed by or serving in an elected or appointed position with the Bodega Bay Fire Protection District?      **YES**      **NO**

Have you ever worked, volunteered, or been an intern with the Bodega Bay Fire Protection District?      **YES**      **NO**

## EDUCATION AND TRAINING

Name of School	Address	Degree/Diploma/Certificate/GED	# of Units
High School			
College or University			
Other Schools			

Do you speak another language?      **YES**      **NO**      If YES, list language(s):

DESCRIBE THE TRAINING, LICENSING AND CERTIFICATIONS YOU POSSESS THAT MEET THE MINIMUM REQUIREMENTS POSTED FOR THIS POSITION

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## EXPERIENCE

List all work experience in the last 10 years. Begin with the most recent experience first. You may attach your resume or any other job related items. Be specific describing work and military experiences. Be sure to list each change in title or promotion separately. If qualifying experience is part-time, be sure to list the number of hours per week spent doing the work. You may use additional sheets if necessary. **DO NOT INDICATE "SEE RESUME"**

From (mm/yyyy): \_\_\_\_\_ To: (mm/yyyy): \_\_\_\_\_ Title: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Title: \_\_\_\_\_ Salary: \_\_\_\_\_

List Duties Performed:

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Reason For Leaving: \_\_\_\_\_

From (mm/yyyy): \_\_\_\_\_ To: (mm/yyyy): \_\_\_\_\_ Title: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Title: \_\_\_\_\_ Salary: \_\_\_\_\_

List Duties Performed:

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Reason For Leaving: \_\_\_\_\_

From (mm/yyyy): \_\_\_\_\_ To: (mm/yyyy): \_\_\_\_\_ Title: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Title: \_\_\_\_\_ Salary: \_\_\_\_\_

List Duties Performed:

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Reason For Leaving: \_\_\_\_\_

## REFERENCES

Name	Address	Phone Number	Occupation

**EQUAL OPPORTUNITY EMPLOYER:** The Bodega Bay Fire Protection District provides equal opportunity to all persons without regard to race, color, religion, sex, pregnancy, marital status, sexual orientation, age, national origin, disability or medical condition as defined in state and federal laws. This policy covers all facets of employment including, but not limited to, recruitment, training, promotion, compensation, discipline and termination.

**I understand that nothing contained in this application, or conveyed during any interview which may be granted or during my employment, if I am hired, is intended to create an employment contract between me and the Bodega Bay Fire Protection District. I understand that, if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, either by me or the Bodega Bay Fire Protection District, and no promises or representations to the contrary are binding on the District unless made in writing and signed by me and the Fire Chief.**

**APPLICANT' S STATEMENT**

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the information I have provided is true and correct to the best of my knowledge.

I understand that the Bodega Bay Fire Protection District will thoroughly investigate my work experience and personal history and will verify all data given on this application, on related papers and in interviews. I authorize all individuals, schools and businesses named therein, except my current employer if so indicated on page 1 of this Application, to provide any information requested about me, and I release them from all liability for damages in providing this information.

I understand and agree that I may be required to undergo drug screening and physical and psychological examinations. I agree and consent to take such examinations at such time as designated by the Bodega Bay Fire Protection District and to release the District, its directors, officers, agents or employees from any claim arising in connection with the use of such tests.

I further certify that I, the undersigned applicant, have personally completed this application.

I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE