

*BODEGA BAY FIRE DISTRICT*  
***STANDARD OPERATING PROCEDURE***

<i>WRITTEN BY:</i>	<i>ELSON</i>	<i>APPROVED BY:</i>	<i>[Signature]</i>	<i>NUMBER: 43</i>
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*SUBJECT: NEW VOLUNTEER TRAINING*

*DATE: 10JUN95*

*UPDATED: 12jun02*

All probationary volunteer firefighters shall complete a basic firefighter training program prior to responding to any emergency incidents. Volunteer firefighters probationary period is one year.

All probationary volunteer firefighters shall be issued a full set of protective clothing during the training period.

The basic firefighter training objectives form shall be given to each probationary volunteer, and be kept in their training file. The training officer shall select the training objectives per related laws and industry standards. The basic volunteer training form, shall consist of fire, rescue and medical subjects.

The new volunteer training program shall consist of a combination of classroom lecture, field exercise, video and self-study training. Any BBFPD career firefighter may participate in the instruction if approved by the training officer. All probationary volunteers, prior to being issued a pager, shall participate in a comprehensive written and skills test.

All training lists or training materials shall be added to the probationary volunteers training file.

A probationary volunteer who is participating in the basic volunteer training program may also participate in the daily career training on each shift. A probationary volunteer may ride along with the career staff, if approved by the shift Captain.

Reading material shall include, Sixth Edition Fire Service Practices for Volunteer and Small Community Fire Departments.

Upon the successful completion of the basic firefighter training program and testing requirements, the Training Officer shall communicate with the Chief in writing. Upon the approval of the Chief, the Chief shall issue a pager.

After approval, a probationary volunteer firefighter may respond to emergency incidents.