

BODEGA BAY FIRE DISTRICT
STANDARD OPERATING PROCEDURE

WRITTEN BY: ELSON	APPROVED BY: 	NUMBER: 39
--------------------------	---	-------------------

SUBJECT: MUTUAL/AUTOMATIC AID

DATE: 26MAR96
UPDATED: 31JUL00

Bodega Bay Fire District has a **Dual Dispatch Agreement** with the Bodega Volunteer Fire Department. The areas of Bayhill Rd. and Highway One are dual dispatch area with Bodega and Bodega Bay. BBFPD should be treated as a normal response as within the District. These areas can also be known as mutual threat zones.

Bodega Bay Fire District has **Automatic Aid Agreements** with the Bodega Volunteer Fire Department, Valleyford Volunteer Fire Department and the Jenner/Monte Rio Fire Department. This means that BBFPD will be dispatched simultaneously with the primary agency to respond to the incident. The dispatch will include the type of apparatus to respond. It is the responsibility of the Shift Officer to properly staff the required unit for response. The mutual/auto aid unit should be staffed with the on duty or reserve personnel. **DO NOT LEAVE THE DISTRICT SHORT ON PERSONNEL.** If proper staffing can not be accomplished, notified dispatch and deny the response.

Mutual aid requests from other agencies are on an as needed basis. These requests should be handled as stated above in the Automatic Aid.

8880 shall be the primary Automatic and Mutual aid response unit, with a minimum of two personnel.

If any questions arise during the dispatch, contact the Duty Chief.