

*BODEGA BAY FIRE DISTRICT*  
***STANDARD OPERATING PROCEDURE***

<i>WRITTEN BY:</i> ELSON	<i>APPROVED BY:</i> 	<i>NUMBER:</i> 44
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*SUBJECT:* CAREER IN-SERVICE TRAINING

*DATE:* 12JUN95  
*UPDATED:* 31JUL00

In the course of normal daily duties, Career personnel must/shall participate in daily training activities.

Career personnel shall direct, attend and participate in at least two (2) hours of in-service training per 24 hour shift. It is highly recommended and an ISO requirement, that each shift spend 2 hours a day in training. The ISO requirement is 20 total fire training hours per month. This does not take into account any rescue or medical training.

Volunteer, Part-time and Paid-call personnel may also participate in the daily training. The shift supervisor shall direct the training in the absence of the Training Officer. The shift supervisor shall keep in mind that all training shall be done while in-service. Equipment and personnel shall be available for emergency response within a timely manor. The daily training shall coincide with the monthly training topic. Other topic's, may be considered if the monthly topic has been exhausted.

The required training paperwork shall be completed at the completion of each training period.