

BODEGA BAY FIRE PROTECTION DISTRICT
STANDARD OPERATING GUIDELINES

WRITTEN BY: Levy

APPROVED BY:

NUMBER: 32

SUBJECT: Ambulance and Fire Service Billing Fee's

DATE: December 22, 2010

All Medical related incidents where a service was provided by district staff must be documented and a fee charged for services provided. The documentation shall include a completed District billing form, Pre-Hospital Care form, Patient Hospital Face sheet and shall be forwarded to the EMS Billing Coordinator for approval and distribution to our billing agency.

If a medical service is provided, whether BLS or ALS, non-transport or transport, an applicable fee shall be charged from the fee schedule. The exemption would be if a patient did not call 911 or request service, the service was summoned by a bystander, and the patient refuses treatment upon district staff arriving at scene. This would be described as a "no medical merit" incident; however, in the event a patient's family, or friend calls 911 on their behalf, all applicable fees will be billed to the patient.

If a Release at Scene or an Against Medical Advice is signed, the patient shall be charged for the services provided either emergency response non-transport BLS or ALS. No other charges will be applied.

Patients, who are transported, receive all the other charges if they apply: out of district, night, oxygen, monitor, emergency response, mileage fees.

If a resident of the District is provided with a medical service and transported, they will be billed all applicable fees, in the event that their insurance does not cover the entire cost, District Policy is that the residents will not be billed the balance.

Fire related incidents shall be documented (NFIRS) and shall include a completed fire service fee form (Personnel, Equipment, Supplies) which shall be forwarded to the Fire Chief for billing.

Fire Service Fee's may include but not be limited to: vehicle accidents, rescues, medical aids, and hazardous materials incidents.

If an incident is declared a non-injury vehicle accident, a fire service fee may be applied for services provided. If hazardous condition clean up or traffic control was provided, the cost of equipment and personnel may be billed. There is a 1 hour minimum for billing of equipment and personnel.

Any resident of the District will be exempt from direct charges on fire related incidents unless it was due to illegal activities or by negligence, they will then be charged the applicable fire service fees.

Any non-resident of the District whom is responsible for the cause of a fire related incident shall be charged all applicable fire service fees regardless of legality or negligence.