

**BODEGA BAY FIRE DISTRICT**  
**STANDARD OPERATING PROCEDURE**

**WRITTEN BY:** ELSON *[Signature]* **APPROVED BY:** *[Signature]* **NUMBER:** 65

**SUBJECT:** STATION LAUNDRY FACILITY

**DATE:** 12JUN97  
**UPDATE:** 23DEC05

A laundry facility is provided within the fire station.

The large commercial washer shall be used to launder protective clothing and truck/shop related towels only.

The smaller washer and dryer shall be used to launder all bath related towels and District issued uniforms.

It is the policy of this District that the washers/dryer shall not be used to wash personal items. The washers and dryer are for the official use of the District.

Each shift officer will be responsible for the enforcement of this policy. Any unresolved issues arising from this policy, shall be submitted to the Chief.