

BODEGA BAY FIRE PROTECTION DISTRICT

STANDARD OPERATING GUIDELINES	Article:	SOG 1-9
	References:	Admin Policy, FAIRA
	Subject:	Accident Reports

An incident report must be filed on all accidents involving BBFPD vehicles and equipment, regardless on how minor.

In the case of a vehicle accident, the driver is to complete the FAIRA accident report forms found in each apparatus glove box or map book. If the apparatus driver has been injured, the officer in charge shall complete the initial report after ensuring proper care has been initialed for the apparatus driver and the driver of the other vehicle(s) involved if needed.

DO NOT leave the scene of any accident involving BBFPD vehicles or equipment until all the information necessary to complete the report is gathered (Required info can be found within the FAIRA accident report paperwork.

If a BBFPD vehicle is involved in an accident where property damage is over \$750.00 or injuries have occurred, notify the CHP and the fire chief.

The District's Safety Officer will investigate all accidents. The Safety Officer will forward a report, with recommendations, to the Fire Chief.

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