

BODEGA BAY FIRE PROTECTION DISTRICT

STANDARD OPERATING GUIDELINES	Article:	SOG #2-28
	Reference:	BBFPD Disaster Plan
	Subject:	Disaster Operations and Security

Disaster operations will include a constant monitoring and analysis of the situation. What needs to be monitored depends upon each situation. The worst case is a major earthquake, but all disasters, by definition, require gathering information, planning, and operations execution. All require logistics tracking and resupply. Care of the stressed staff is paramount. Security takes a new form of risk in a disaster with an operational EOC. The IC and staff will conduct the following; depending on the disaster encountered.

Inter-agency Coordination



- ✓ Initiate and continue communications, as needed, with agencies identified in SOG 6-7
- ✓ Set up Burke Room as EOC (see SOG 2-27)

Information Collection

- ✓ Conduct windshield inspections (initial drive or walk by surveys) and request CERT areas to do the same and report back
- ✓ Collect intelligence on buildings, roads, supplies, and other relevant operations data
- ✓ Log all REDCOM and CERT calls.
- ✓ Archive all REDCOM and CERT calls for help for later, after disaster, analysis and records
- ✓ Track all logistics supplies and ensure resupply as needed.
- ✓ Determine shelter activities by citizens and assist in support if needed and where possible.

Prioritize all Incidents and Form Action Plans Including:

- ✓ Life Hazards
- ✓ Property Hazards

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
- ✓ Medical assistance
- ✓ Fires
- ✓ Rescues
- ✓ Environmental Hazards

Care of Staff

- ✓ Establish a work rest cycle, as possible, for staff
- ✓ Ensure food and water supplies are available
- ✓ Inventory and plan for station supply store including water and MREs
- ✓ Ensure sanitary work and rest conditions
- ✓ Establish communications for staff with family. CERT Winlink email may be used.

Security

- ✓ Keep all living quarters under lock
- ✓ Keep all Office area and EMT/Medic supplies under lock
- ✓ Keep Radio Room locked when possible
- ✓ Keep Burke Room/EOC clear of unknown, unauthorized and unwanted visitors

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