



BODEGA BAY FIRE PROTECTION DISTRICT

P.O. Box 6
510 Highway One
Bodega Bay CA 94923

Committed
to
Safety and Service

Minutes of Regular Board Meeting

Tuesday, December 13, 2016, 6:00 pm

BODEGA BAY FIRE PROTECTION DISTRICT

510 Highway 1, Bodega Bay, California

1. Call to Order & Pledge of Allegiance:

President Bone called the meeting to order at 6:01pm and led the pledge of allegiance.

2. Roll call:

President Bone and Directors Kruppa, Love, Martin, Pickton were all present. Chief Grinnell and several members of staff were present.

3. Approval of Agenda:

President Bone informed everyone that there is an addition added to the agenda and that is the swearing in of our new support volunteer Dewey Kribs.

Motion to approve the agenda as presented was made by Director Martin, 2nd by Director Kruppa, approved by all (5-0-0).

4. Statements of Abstention:

None

5. Public Comment:

None

6. Swearing In of Support Volunteer Dewey Kribs:

Chief Sean Grinnell asked Dewey Kribs to stand so that he could introduce him to everyone; Chief Grinnell took a moment to read from a letter that Ray Hill sent in for Dewey. The letter from Ray Hill said that Dewey has been a resident of Bodega Bay for just over one year, prior to that residing in Florida. He said that he is a graduate of Florida University and for decades was a president of his own company providing training and consulting to the U.S. defense department and branches of the army, navy and air force. Chief Grinnell said that his interest in becoming a support volunteer came from when he completed Steve Herzberg's amateur radio license class and his involvement with CERT.

After asking Dewey Kribs to come to the front of the room Chief Grinnell had Dewey raise his right hand and repeat the oath of office. Once the Oath was finished Chief Grinnell and the Board congratulated Dewey and welcomed him to the District.

7. Bodega Bay Firefighters Association

Steve Herzberg reported that they will be taking place in the Chowder Fest on January 28th and that we are "in it to win it." He reported that on March 3rd there will be another Dine and Donate at the Fishetarian, we will also try and have another one in the fall. Along with these there will be another pancake breakfast on July 2nd.

8. Consent calendar:

Correspondence
November 8, 2016. Regular Meeting Minutes
November Financial Report
Monthly Staff Reports

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Administration: (707) 875-3700
Operations: (707) 875-3001

Fax: (707) 875-2660
Fax: (707) 875-2285

President Bone reported that there will be a Town Hall meeting notice on February 9th and that it is an open forum for anything that you would like to speak on.

Director Pickton reported that the simple summary is that we are in the whole but that we are looking better than we thought we would. If we continue with the projections we will end up with a 252,000.00 hole at the end of the year instead of a 400,000.00 planned hole. He stated that this doesn't mean that we are out of money it just means that we will have eaten into our reserve money at the end of the year. He said that if we continue to watch expenditures we will continue to do ok.

Director Martin moved to approve the consent calendar, 2nd by Director Kruppa, approved by all (5-0-0).

9. Committee Reports

a.) Ad Hoc Consolidation Committee-

i. Activity Report

Director Liz Martin reported that they have spoken to everyone that they have planned to and now they are in the process of drafting the presentation for LAFCO. Mark Bramfitt the executive director of LAFCO has given some guidance and a format to follow. The Ad Hoc committee is in the process of gathering all the information and Steve Herzberg will get everything written and ready for the presentation.

10. SCFDA

Director Martin reported that the Fire Ad Hoc Committee for sub finance went before the Sonoma County Board of Supervisors subcommittee for the TOT moneys. She stated that the president of the Sonoma county fire chiefs association Bill Braga and Ernie Loveless the Sonoma county fire districts association president wrote a letter requesting that 1 million dollars be set aside for fire services and EMS. She stated that she felt that they weren't very receptive and that one of the issues is that supervisor Cario decided not to make any decisions because he would be leaving soon. She stated that the movement is nowhere near done but that we are at least on the table.

11. Station 2

Chief Grinnell reported that most of the information is in the agenda package. President Charlie Bone reported that station 2 costs us a minimum amount and asked if it is the board's responsibility to obtain their ISO rating. He stated that they are not so sure if ISO ratings makes a big difference in what they pay for premiums. He reported that we are paying \$5200.00 a year for the station to store equipment but is it worth it. Director Pickton stated that if we look at just storing the equipment the return is reasonable because if we had to store the equipment outside of the area it would be much more.

Director Pickton made a motion to support Station 2, 2nd by Director Kruppa, approved by 4, 1 abstention.

12. Paramedic Training Grant Donation

President Charlie Bone asked what we will be doing with the Dunkin King memorial fund that has raised \$1700.00. Chief Sean Grinnell stated that we had never set any parameters on how to disperse the money. He stated that we still have one candidate in paramedic school that could benefit from some of the money. He asked if the board would like to come up with ideas or if they would like to pass it to the policy committee and then have them come back with some ideas.

After some discussion the decision was made to divide the sum into thirds and then using it as needed with the students that are enrolled now and for future students that would need help.

Director Pickton made a motion to divide the donation into thirds for students that are enrolled in school, 2nd by Director Martin, approved by all (5-0-0).

13. Board Re-Organization, Elect Officers and Set Meeting Schedule

Director Pickton stated that he would like to see the position of President and Vice President be passed around to each board member that would like to take the position.

Director Pickton nominated Director Martin to become the new board president, 2nd by President Bone, approved by all (5-0-0).

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Director Martin nominated Dave Kruppa as Vice President, 2nd by Director Pickton, approved by all (5-0-0).

Director Pickton made a motion to keep the committees the same due to being in the middle of projects, 2nd by Director Kruppa, approved by all (5-0-0).

Chief Grinnell reported that we are trying to continue with the quarterly meetings to comply with the brown act, which states each committee must meet at least every three months. Everyone agreed to keep the meetings as are, setting the first policy meeting in January.

14. Ordinance 16/17-01, 2016 Fire Code Adoption Update

Chief Grinnell stated that our fire code should have been adopted by consent at the board of supervisors; however, they were going to throw an addendum to it. He stated that they are holding fast to having all of the definitions that we threw out because they said that some of their definitions are germane to the Sonoma county fire code. He said that they are requiring that we put in the remaining 11 pages of definitions and we will need to put it out to the public then take it back to them.

15. Palm Drive Health Care District/SWMC

Steve Herzberg reported that the Palm Drive District based a detachment petition from the people of on the river, in September LAFCO voted to grant that detachment and the tax district had 60 days to challenge that. In order to challenge the detachment they would have to bring new facts or issues, when they came to the commission they asked to extend the time to protest to March or April because it is hard to collect signatures in the holiday season. He stated that at the same time the people from the river came in and pointed out that the hospital lost 790,000.00 last month. What had been told to LAFCO was that they would be in profit by October, but their debt is greater than it was at the beginning of the year. He stated that they are possibly trying to restructure or refinance and take a loan out on the hospital. He reported that the river people took the position in the meeting that what was really going on was that the delay was being asked for so that they could refinance and put the people on the river on the hook for the refinance, and they were turned down. He said that at the next LAFCO meeting there may be a revote on detachment.

16. LAFCO Report

Steve Herzberg reported that we are going to LAFCO because we are a district and changes in the district must be approved by LAFCO. He stated that we need a body that is responsible for our diminished tax base, which is very much LAFCO, they set the land use policies in this area. He stated that we need them to come with us to the county to ask for the funding we need to provide to proper safety net at the proper level. He reported that we have two paths into LAFCO; one is to change the district boundaries which were part of the regionalization plan that stated a long time ago that unfortunately did not happen. He said that with a lot of help and guidance from Mark Bramfitt they have come up with a plan, we are going to go to LAFCO and ask them to do a municipal services review on our district. The last review was done in 2005 and they should do them every five years so we are due for a review. Steve stated that LAFCO knows nothing about fire district so in order to make the discussion more meaningful at the LAFCO level, LAFCO commissioners appointed an Ad Hoc Committee to prepare a briefing paper to help them understand the issues that will be coming before them for all the districts. He stated that we are trying to get everything prepared and ready to go before LAFCO in March.

17. Sonoma County Ad Hoc Fire Project

Spoke about in previous items above.

18. Boat Program

Director Pickton stated that the boat itself was given to the district and was looked at as a volunteer program and the majority of the funding being covered by the association. Chris Lauritzen stated that we have a 1984 boat that the engine has around 1000 hours on it, the electronics on it are about eight years old, the radar is tired, the VHF radios are in good shape and that is what we have. He stated that the association has spent about \$20,000.00 in maintaining the boat and fixing any issues that arise. Director Pickton stated that he feels like as a board we need to set a more definitive mission for the boat and need to determine if it is or is not a critical part of the Bodega Bay Fire Protection District. He said that he feels if it is a critical part then the District needs to fund the major items on the boat and not the association. Director Pickton said that after looking at some of the incident reports that the boat has taken part in he feels that the boat is a crucial part of the district and that we need to determine how much it will cost to get it in good running condition. He stated that he knows the radar is going out and that he wasn't sure if it was something that could be fixed or if it needed to be replaced. He asked that Captain Justin Fox and Chris Lauritzen help with finding out the costs of everything that needed to be repaired or replaced.

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Captain Justin Fox reported that the radar would need to be replaced and that it would not be an option to fix it. He stated that the issue is with the overall the malty function display not just the radar, he said he is waiting on a quote. He stated that originally the quote that they were going to get was for the very nice equipment and that we could always replace the system with the same thing that is in it now for less. He stated if we wanted to get what we have now it would be around \$6,000.00, if we wanted to replace it with something he would consider industry standard we would be looking at \$14,000.00-\$20,000.00. He feels that we could get the nicer system later from a grant and get something in the lower cost range now.

Steve Herzberg stated that he feels this is a very important time to determine if this is a critical piece of apparatus because we are getting ready to go to the county with a budget with what it takes to be a safety net for the coast. He said that he feels like we need to support the boat and that it needs to be within that budget because the association cannot continue to fund the boat program. Director Pickton asked Chris Lauritzen who far in-between a lower budget and a high end radar would we need to go. Chris Lauritzen stated that he would like to get Furuno or a Simrad and that would be around a minimum of \$6,000.00-\$7500.00. He stated that they would like to get an AIS system so that the Chief would be able to see where they are at all times and a side scan sonar so that when they are in shallow water they can know the reading is correct. He also stated that they would like to replace the engine down the line and would like to have two that would be around \$40,000.00 purchased and installed. After some long discussion, the board decided to task the equipment committee to research costs and to come back with amounts it would cost to fix the boat.

Director Pickton made a motion that the district support the boat program, 2nd by Director Kruppa, approved by all (5-0-0)

19. Utility Vehicle

Chief Grinnell reported that we have multiple employees who cannot get to an incident if they need to. The Range Rover has had some issues and has been surplus by the board which left a void. He stated that we do have some funds that would be able to assist in getting a vehicle, \$10,000.00 of TOT grant money. Director Pickton asked what the cost would be if we purchased a new utility vehicle and Chief Grinnell reported that after the equipment committee had done some research it would be around \$40,000.00. Director Love asked what the use of this vehicle would be for and Steve Herzberg stated that at this time many of the employees/volunteers are using their own vehicles to do different tasks such as going to calls or taking the boat to the launch, there are many incidents were if they need to go to a call and need to get there fast they will not be able to do that due to not having the proper emergency lighting on their personal vehicles. After some discussion on costs and need for a new utility vehicle it was suggested that the topic be kicked back to the equipment committee for more research.

20. PERS Retirement

Chief Grinnell stated this topic was just a heads up and that there was nothing additional to report other than what was in the staff report.

21. Good of the Order/ Public Comment

Chief Grinnell reported that he will be informing every one of the new hires very soon.

22. Tidings/ Website Changes:

Director Pickton asked if anyone had anything to add to the tidings and Director Martin mentioned putting in the chowder fest on January 28th.

23. Closed Session:

- 1) Fire Chief- Sean Grinnell

President Bone closed the public hearing at 8:28pm

24. Return to Open Session (Report any action taken):

President Bone opened the public hearing at 8:48pm and reported that no action was taken beyond the evaluation of the Fire Chief.

25. The Next Regular Board meeting:

January 10, 2017 @ 6:00 pm

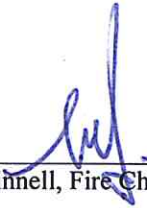
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26. Adjournment:

The meeting closed at 8:50 pm.

Minutes approved on: 11/10/17
(Date)

/s/ 
Liz Martin, Board President

/s/ 
Sean Grinnell, Fire Chief, Board Clerk