



BODEGA BAY FIRE PROTECTION DISTRICT

P.O Box 6
510 Highway One
Bodega Bay CA 94923

Committed
to
Safety and Service

Notice & Agenda of Special Regular Meeting (REVISED)

Tuesday, January 7, 2014, 7:30 pm
BODEGA BAY FIRE PROTECTION DISTRICT
510 Highway 1, Bodega Bay, California

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Clerk at least 48 hours in advance at 707/875-3700 so the necessary arrangements can be made.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL: Director Bone ____, Director Beck ____, Director Clover ____,
Director Doolittle ____, Director Kruppa ____.
3. APPROVAL OF AGENDA (additions and/or deletions)
4. STATEMENTS OF ABSTENTION
5. CITIZENS PUBLIC APPEARANCE: *Any citizen wishing to speak to the Board on any item not listed on the agenda may do so under public appearance. All presentations made under public appearance are normally restricted to three (3) minutes in length per meeting unless the Board President specifically authorizes additional time.*
6. BOARD MEMBER COMMENT
7. STAFF FORUM
8. BODEGA BAY FIREFIGHTERS ASSOCIATION REPORT
9. CONSENT CALENDAR
 - Correspondence
 - December 11, 2013 Board Workshop Minutes
 - December 10, 2013 Regular Meeting & Public Hearing Minutes
 - December Financial Report
 - Monthly Staff Reports
10. COMMITTEE REPORTS
11. FACT SHEET, ELECTION TIMELINE, AND EDUCATION
12. FIRE & EMERGENCY SERVICES CONSULTANTS CONTRACT PROPOSAL
13. CHIEF'S PERFORMANCE EVALUATION
14. TIDINGS NOTICE/WEBSITE CHANGES (items for consideration by the Board)
Continued on page 2

Administration: (707) 875-3700
Operations: (707) 875-3001

Fax: (707) 875-2660
Fax: (707) 875-2285

15. NEXT MEETING~ Board Workshop 1/22/14 @ 1-3:00 pm
Special Board Meeting 2/18/14 @ 7:30 pm

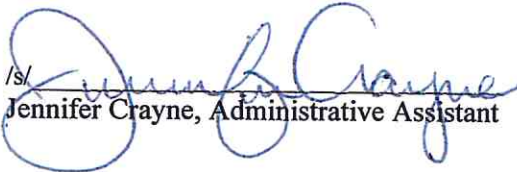
16. PUBLIC COMMENT

17. STAFF COMMENT

18. BOARD COMMENT

19. ADJOURNMENT

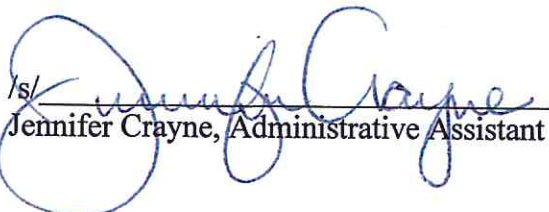
At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. Any writings or documents regarding any item on this agenda provided to a majority of the Directors of the Bodega Bay Fire Protection District after the posting of this agenda will be made available for public review during normal business hours at the Bodega Bay Fire Protection District administrative office, 510 Highway 1, Bodega Bay, California. If any supplemental materials are made available to the Board at the meeting, a copy will be available for public review at the Board meeting.

/s/ 
Jennifer Crayne, Administrative Assistant

Certification of Posting

I certify that on Monday, January 6, 2014, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Bodega Bay Fire Protection District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed in Bodega Bay, California, on January 6, 2014.

/s/ 
Jennifer Crayne, Administrative Assistant

Minutes of Regular Meeting & Public Hearing

Tuesday, December 10, 2013, 7:30pm

BODEGA BAY FIRE PROTECTION DISTRICT
510 HIGHWAY 1 BODEGA BAY, CA 94923

1. PLEDGE OF ALLEGIANCE

Director Beck called the meeting to order at 7:30pm with the Pledge of Allegiance.

2. SWEARING IN NEW BOARD MEMBERS:

Chief Grinnell called Charlie Bone, David Kruppa and Constance Clover to the front of the room to recite the oath of office and swear them into office.

3. ROLL CALL

Directors Present: Beck, Bone, Clover, Doolittle and Kruppa
Directors Absent: None

4. ELECTION OF NEW OFFICERS:

Upon motion by Director Bone, seconded by Director Kruppa, Constance Clover was nominated and elected as Board President.

VOTE: 4-0-1 abstain (Beck)

Upon motion by Director Kruppa, seconded by Director Clover, Charlie Bone was nominated and elected as Vice President.

VOTE: 5-0-0

5. APPROVAL OF AGENDA:

Upon motion by Director Doolittle, seconded by Director Beck, the agenda was approved as presented.

VOTE: 5-0-0

6. STATEMENTS OF ABSTENTION:

None.

7. CITIZENS PUBLIC APPEARANCE:

Volunteer FF/EMT Ray Hill addressed the Board and asked for additional time to speak. He read a prepared statement in rebuttal to a comment made by Director Beck at the September Board meeting regarding W-2 amounts of the Bodega Bay firefighters. (The meeting in which Director Beck read aloud the W-2 amounts for 2012, ranging from \$50,156 to \$90,324, along with the benefits paid by the District ranging in cost from \$23,901 to \$67,086.) He felt the disclosure of W-2 amounts was totally unnecessary and non-essential and served to undermine the progress of recent workshops. Vol. FF/EMT Hill referred to Director Beck's statement as an informational void that lacks an explanation and appreciation for what it takes for Bodega Bay Firefighters to earn what is on their W-2. He added the following information to put Director Beck's disclosure in proper perspective:

1) Salary for a FF/Medic after 3 years of service is \$54,381.00. The average salary reported to the State Controller's Office was \$66,335.00. The additional amount over the base salary comes from working overtime to cover injury leave, sick leave, vacation, up-staffing, training, etc.

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Therefore, in addition to the 56 hour work week the FF/Medics put in, they worked an additional 287 to 411 hours of overtime to reflect what in on that W-2.

2) The District offers incentive pay for items such as education, fire officer certification, longevity, station maintenance, etc. He noted that all 4 of our paramedics hold college degrees. Also, the last employee to leave Bodega Bay for another job was in 2008. The District pays a \$1,360.00 annual incentive to one employee who has completed 7 Station projects utilizing his skills as a carpenter, electrician, plumber, cement mason, drywall contractor. This saves the District thousands of dollars in Station maintenance and repairs by not having to hire outside service/repair specialists.

Vol. FF/EMT Ray Hill thanked the Board for the opportunity to clarify how a Bodega Bay Firefighter earns his total annual wage by providing real and accurate information.

8. REORGANIZATION OF COMMITTEES:

The committees for 2014 were re-organized resulting in the following:

Note: All committees are Ad Hoc

Citizen's Tax Advisory- Director Doolittle, Director Bone, Chief Grinnell

Budget Committee- Director Doolittle, Director Bone, Chief Grinnell

Employee Relations- Director Kruppa, Director Clover, Chief Grinnell, Linda Stout, Bryan Tarrant & Dave Bynum (Local 3051) Director Anello to be asked if he would like to remain on the Committee.

Board Policy/Admin Manual- Director Beck, Director Doolittle, Chief Grinnell

Funding- Director Kruppa, Director Clover, Justin Fox, Josh Perucchi, Bryan Tarrant, Chief Grinnell

Equipment- Director Kruppa, Justin Fox, Todd Rollings, Chief Grinnell

Director Clover suggested forming a Disaster Preparedness and Disaster Planning Committee to continue all of the work that has been done with CERT. She feels it is a good idea to coordinate with State Parks and the Sherriff's Department.

Upon motion by Director Bone, seconded by Director Doolittle, an ad hoc Disaster Preparedness and Planning Committee was created.

VOTE: 5-0-0

Disaster Preparedness/Planning- Patti Ginochio, Linda Stout, Mike Osborne, Donald Coates, Director Bone, Shay Pickton, Steve Herzberg, Chief Grinnell

9. BOARD MEMBER COMMENT:

Director Doolittle and Director Beck welcomed the new Board members. Director Bone commented he is looking forward to working as a new constructive Board and moving forward. The task ahead is monumental and will require commitment to make the District solvent, but he is looking forward to it with much trepidation and much hope. Director Clover seconded Director Bone's comment and commented that this is such a unique community. She hopes this Board will reach out to the community and get them involved. She is encouraged, excited and looking forward to a good year. Director Beck asked about the \$30.00 late fee plus interest charged for SRA fees even though her payment was mailed 8 days prior to the due date. Many confirmed they had received the same notice of late fees. Director Beck is sending a complaint to her local Congressman. A discussion ensued.

10. STAFF FORUM:

Chief Grinnell called Support Volunteers Linda Stout, Chris Lauritzen, Nate Buck and Steve Herzberg to the front of the room to present them with their badges that had finally arrived. Nate Buck was not in attendance.

11. BODEGA BAY FIREFIGHTERS ASSOCIATION REPORT:

The Association had written a letter in support of the Holiday party. The recommendation was to hold a New Year/awards party on January 10, 2014 with the Association offering to split the cost with the District and donate the beer and wine. Director Doolittle commented that he understood the vote at the November meeting was to not have any alcohol. A discussion ensued about the negative impacts of having alcohol and the liability.

Upon motion by Director Beck, seconded by Director Doolittle, there will not be alcohol served at the New Year/Awards Party.

VOTE: 5-0-0

Upon motion by Director Bone, seconded by Director Kruppa, half of the cost of the party will be underwritten subject to minimizing and off- setting the cost through donations.

VOTE: 5-0-0

Upon motion by Director Doolittle, seconded by Director Bone, the New Year/Awards party will be held on January 10, 2014 at 6:00 pm.

12. CONSENT CALENDAR:

Correspondence

November 12, 2013 Board Workshop & Special Meeting Minutes

November 12, 2013 Regular Meeting & Public Hearing Minutes

November 2013 Financial Report

Monthly Staff Reports

Director Beck stated that the minutes must be removed because she and Director Doolittle were the only Board members present at the November 12th Workshop & Special Meeting and the Regular Board Meeting & Public Hearing

Upon motion by Director Doolittle, seconded by Director Beck, the Consent Calendar was approved after removing the November 12, 2013 Board Workshop & Special Meeting and Regular Meeting & Public Hearing Minutes.

VOTE: 5-0-0

Upon motion by Director Beck, seconded by Director Doolittle, the November 12, 2013 Board Workshop & Special Meeting and Regular Board Meeting & Public Hearing Minutes were approved.

VOTE: 2-0-3 abstain (Bone, Kruppa, Clover)

13. COMMITTEE REPORTS:

None.

14. FACT SHEET, ELECTION TIMELINE, AND EDUCATION:

None.

15. RESOLUTION 13/14-08 RESCINDING RESOLUTION 13/14-04 TO REFLECT THE EFFECTIVE DATE OF THE 3% EMPLOYEE PAID PERS CONTRIBUTION FROM JULY1, 2013 TO NEVEMBER 1, 2013

Upon motion by Director Beck, seconded by Director Doolittle, the first reading was waived and Resolution 13/14-08 was adopted.

ROLL CALL VOTE:

Director Beck- aye

Director Bone- aye

Director Clover- aye

Director Doolittle- aye

Director Kruppa- aye

VOTE: 5-0-0

16. RESOLUTION 13/14-09 RESCINDING RESOLUTION 13/14-05 TO REFLECT THE EFFECTIVE DATE OF THE MOU FROM JULY 1, 2013 TO NOVEMBER 1, 2013

Upon motion by Director Beck, seconded by Director Doolittle, the first reading waived and Resolution 13/14-09 was adopted.

ROLL CALL VOTE:

Director Beck- aye

Director Bone- aye

Director Clover- aye

Director Doolittle- aye

Director Kruppa- aye

VOTE: 5-0-0

17. BOARD STIPEND:

Upon motion by Director Beck, seconded by Director Bone, the monthly Board stipend will be suspended until further notice effective 12/10/13.

VOTE: 5-0-0

18. DESIGNATED PARKING SPACES FOR DIRECTORS FOR MEETINGS:

Director Beck explained that lack of parking has become an issue before Board meetings and is particularly a problem if it is raining. She asked if the employees could move their vehicles or park elsewhere before the Board meeting starts. Director Bone stated that he feels members of the community take precedence and he would rather park out on the road and walk up so others had a place to park. He offered to go get Director Beck's car should it raining. This item will be worked out as issues arise.

19. WATER TENDER OPTIONS/TOT OPTIONS:

Director Doolittle recommended deferring this item back to the Equipment Committee. Chief Grinnell reported that he had heard back from his contact at the County for the TOT money and it seems as if there is some ability to re-allocate some of the TOT funds.

Upon motion by Director Doolittle, seconded by Director Bone, water tender/TOT options will be sent back to the Equipment Committee.

VOTE: 5-0-0

20. IDEAS/OPTIONS FOR BOARD PACKAGES:

Director Doolittle stated he would like to see the entire Board package go online so he can print

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out the pages he needs. Chief Grinnell commented that we could project the agenda and package onto the screen and we can print out a copy for anyone who requests one. There will be a master copy kept here in the office and a copy can be made easily for members of the public. Director Doolittle recommended encouraging the public to bring their i-Pads to meetings and use the Wi-Fi capability of the Burke Room. Director Bone commented that he would like to have the agenda with him at the Board meeting.

Upon motion by Director Beck, seconded by Director Kruppa, the Board packages will be prepared and distributed electronically.

VOTE: 5-0-0

21. TIDINGS NOTICE/WEBSITE CHANGES:

Director Doolittle will re-print the notice of the Community Meeting at the Grange on February 12th. Vol. FF/EMT Ray Hill recommended adding a notice for any citizens who wish to become involved on committees. Chief Grinnell added that there is a contact place on the website. Director Doolittle will list the committees and include a short description.

22. NEXT MEETING

The next Regular Board Meeting will be January 14, 2014. There will be a CERT Meeting prior to the Regular Meeting.

Director Doolittle stated that he will not be able to attend the Board Meetings for January, February, or March. He asked if the Board would be willing to move the meeting dates in order to accommodate him.

The January meeting was moved to 1/7/14.

The February meeting was moved to 2/18/14.

The March meeting will remain the same 3/11/14 and Director Doolittle will be absent.

The meetings will be posted as a Special Meeting since they will not be held on the regular meeting date.

23. PUBLIC COMMENT:

Steve Herzberg reminded the group that we are starting out on a path that is really critical to get this tax passed and we must keep the momentum up. At tomorrow's Workshop, we need to solicit everyone's creative alternatives for funding in addition to getting the tax passed. Go out and tell 5 voters about the tax initiative.

Chris Lauritzen commented that he had received a letter from Sonoma County describing 8 things that the TOT tax goes to fund in the County. In Bodega Bay we generate over 1 million dollars of TOT money, yet it goes to fund the rest of the County. He feels we need to focus on keeping that money in Bodega Bay.

24. CLOSED SESSION:

Director Clover asked for clarification as to rules for reporting out of closed session and whether or not the Board is required to return to open session. The Brown Act requires notification of any actions taken, even if there was no action taken. Chief Grinnell will investigate the rules of closed session.

Vol. FF/EMT Ray Hill stated there is no need to evaluate the Chief's performance in Closed Session every month. After referring to Chief Grinnell's contract, it was determined that the Chief shall be evaluated one time per year.

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Upon motion by Director Bone, seconded by Director Kruppa, the Board will suspend the practice of monthly Chief performance evaluations to an as needed basis and no less than 1 time per year.

VOTE: 5-0-0

The Board entered into Closed Session at 9:20 pm.

25. RETURN TO OPEN SESSION:

The Board returned to Open Session at 9:40 pm and reported no action was taken.

26. STAFF COMMENT:

None.

27. BOARD COMMENT:

None.

28. ADJOURNMENT:

There being no further discussion, the meeting was adjourned at 9:41 pm.

/s/ _____ *Date:* _____
Constance Clover, Board President

/s/ _____ *Date:* _____
Sean Grinnell, Clerk of the Board