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 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 05/01/2012  
 NO: 431 Y-T-D EXPENDITURES BY SECTION RUN TIME : 1:05 AM  
 DETAIL BY SUB OBJECT  
 FAMIS UPDATE NO : 3424 FISCAL PERIOD 10 2012 APR 2012 PAGE NUMBER : 36  
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DEPARTMENT	:	70	SPEC DIST LOC BOARDS							
DIVISION	:	26	BODEGA BAY FIRE DIST							
SECTION	:	01	BODEGA BAY FIRE DIST							
FUND	:	70	GENERAL FUND - DIST LOC							
SUBFUND	:	022	BODEGA BAY FIRE							
PROJECT	:	000	BODEGA BAY FIRE							
SUBJECT				CURR MONTH	CURR YEAR	CURR YEAR	CURR YEAR	CURR YEAR	CURR YEAR	% EXP+ENC
				EXPENDITURE	BUDGET	EXPENDITURE	ENCUMBRANCE	EXP + ENC	BALANCE	TO BUDGET
SUBFUND				134,726.81		1,401,711.30		1,401,711.30		74.00
022		BODEGA BAY FIRE			1,896,277.00				494,565.70	
FUND				134,726.81		1,401,711.30		1,401,711.30		74.00
70		GENERAL FUND - DIST			1,896,277.00				494,565.70	
SECTION				134,726.81		1,401,711.30		1,401,711.30		74.00
01		BODEGA BAY FIRE DIST			1,896,277.00				494,565.70	
DIVISION				134,726.81		1,401,711.30		1,401,711.30		74.00
26		BODEGA BAY FIRE DIST			1,896,277.00				494,565.70	

DEPARTMENT : 70 SPEC DIST LOC BOARDS  
 DIVISION : 26 BODEGA BAY FIRE DIST  
 SECTION : 01 BODEGA BAY FIRE DIST  
 FUND : 70 GENERAL FUND - DIST LOC  
 SUBFUND : 022 BODEGA BAY FIRE  
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT	CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED	
1000	PROPERTY TAXES - CY SECURED	98,495.63	219,520.00	212,472.34	-7,047.66	97.00
1001	CY DIRECT CHARGES	467,688.80	1,075,156.00	1,069,082.16	-6,073.84	99.00
1011	SB2557 PROP TAX ADMIN	-3,916.50	-4,026.00	-3,916.50	109.50	97.00
1020	PROPERTY TAXES - CY SUPP			373.61	373.61	
1040	PROPERTY TAXES - CY UNSECURED		8,000.00	7,601.31	-398.69	95.00
1042	COST REIM-COLL DEL CY UNS		-212.00	-166.72	45.28	79.00
1060	PROPERTY TAXES - PY SECURED		-300.00		300.00	
1061	PY DIRECT CHARGES	20,055.90	15,000.00	36,507.51	21,507.51	243.00
1080	PROPERTY TAXES - PY SUPP		-50.00		50.00	
CHARACTER 10	TAXES	582,323.83	1,313,088.00	1,321,953.71	8,865.71	101.00
1700	INTEREST ON POOLED CASH	1,261.13	2,000.00	2,621.07	621.07	131.00
1701	INTEREST EARNED		150.00		-150.00	
CHARACTER 17	USE OF MONEY/PROPERTY	1,261.13	2,150.00	2,621.07	471.07	122.00
2440	ST - HOPTR		2,285.00	1,083.63	-1,201.37	47.00
2901	COUNTY		100,000.00	100,000.00		100.00
CHARACTER 20	INTERGOVERNMENTAL REVENUES		102,285.00	101,083.63	-1,201.37	99.00
3373	DRUNKEN DRIVER FEES			233.68	233.68	
3670	AMBULANCE BILLINGS	26,028.16	200,000.00	257,406.15	57,406.15	129.00
3700	COPY/TRANSCRIBE FEES			149.99	149.99	
3741	APPLICATION/TRAINING FEES	365.00		365.00	365.00	
CHARACTER 30	CHARGES FOR SERVICES	26,393.16	200,000.00	258,154.82	58,154.82	129.00
4102	DONATIONS/REIMBURSEMENTS	186.00	500.00	10,771.49	10,271.49	2,154.00
4128	REIMBURSEMENTS		5,000.00	2,247.41	-2,752.59	45.00

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 FAMR255A COUNTY OF SONOMA - FAMIS RUN DATE : 05/01/2012  
 NO: 411 Y-T-D REVENUES BY SECTION RUN TIME : 1:04 AM  
 DETAIL BY SUB OBJECT  
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DEPARTMENT : 70 SPEC DIST LOC BOARDS  
 DIVISION : 26 BODEGA BAY FIRE DIST  
 SECTION : 01 BODEGA BAY FIRE DIST  
 FUND : 70 GENERAL FUND - DIST LOC  
 SUBFUND : 022 BODEGA BAY FIRE  
 PROJECT : 000 BODEGA BAY FIRE

SUBJECT		CURR MONTH REVENUES	CURR YEAR BUDGET	CURR YEAR REVENUES	CURR YEAR BALANCE	% BUDGET REALIZED
CHARACTER		186.00		13,018.90		237.00
40	MISCELLANEOUS REVENUES		5,500.00		7,518.90	
PROJECT		610,164.12		1,696,832.13		105.00
000	BODEGA BAY FIRE		1,623,023.00		73,809.13	
SUBFUND		610,164.12		1,696,832.13		105.00
022	BODEGA BAY FIRE		1,623,023.00		73,809.13	
FUND		610,164.12		1,696,832.13		105.00
70	GENERAL FUND - DIST LOC		1,623,023.00		73,809.13	
SECTION		610,164.12		1,696,832.13		105.00
01	BODEGA BAY FIRE DIST		1,623,023.00		73,809.13	
DIVISION		610,164.12		1,696,832.13		105.00
26	BODEGA BAY FIRE DIST		1,623,023.00		73,809.13	



**MEMORANDUM**

TO: Board of Directors  
FROM: Sean Grinnell, Fire Chief  
DATE: 5-3-12  
SUBJECT: Staff Reports  
Cc: File

A handwritten signature in blue ink, appearing to be "S. Grinnell", is written over the name "Sean Grinnell, Fire Chief" in the "FROM:" line.

Staff reports for April are attached.

## Fire Chief Report for April, 2012



**Personnel:** Part-time FF/EMT Paul Rush has resigned. I wish Paul and his family well. He will do great in the fire service.

**Noteworthy Incidents:** None reported

**Status of Equipment:** See Attached maintenance report

### **Projects:**

**Weed Abatement:** Letters should be sent out in May

**JPA:** No report

**Grants:** See Firefighter Hill's report

**Policy Review:** No report

**Flyer:** Next up- Weeds

**Station Two:** No report

**Strategic Planning:** No report

**Funding:** The new TOT grant application was sent in, see the application in the committee report

**Boat:** Something to consider, perhaps a joint venture with Parks (County and State)

**Operations:** See attached report

**Future Projects:** Funding/flyer/station two/weed/funding grants

**Health and Safety:** No report

**Miscellaneous Items:** I will visit Mickey, Donald, Goofy, and the rest on May 10-13. I will attend Fire Investigation 1b toward the end of the month.

**Meetings Attended:** Chiefs, FASIS, Emergency Management Summit in San Fran, and the Real Heroes Breakfast were I saw former Firefighter/Paramedic Gob Lopez receive an award for actions in Lake County during a house fire.

4/27/12



To: Chief Sean Grinnell; Capt. Todd Rollings, Operations

From: FF Ray Hill *RH*

Re: Report on Grant Activities - April 2012

Grant Submissions Pending Notification:

State Homeland Security Grant (SHSP) - Gas monitor and PPE (\$11,070.). This request is still pending consideration at the State level.

Grant Applications Pending:

2012 State Farm Good Neighbors Grant – Met with Chief Grinnell, Capt. Bynum, and Linda Stout. A proposal will be submitted for 6 - “Family Pack” CPR manikin sets, 6 AED Trainers, and related supplies to refurbish our CPR equipment and begin training for CERT members and the community in general. Application period closes 5/31/12.

Other:

- Had discussions with community members John Dolinsek and Kathy Kent about a small equipment donation (their third such donation). After discussion with Chief Grinnell, it was decided to recommend one new “Family Pack” CPR manikin set and an AED trainer (\$850). Will work with the Community Foundation – Sonoma County on this request.
- Worked with Chief Grinnell in preparing an equipment list and justification for the 2012 Sonoma County TOT Application.
- Had discussions with Danielle Cagan, Fireman’s Fund Insurance, about submitting another Firefighter’s Grant. We will continue to discuss logistics and keep options open. We received a grant last year and our Fireman’s Fund sponsor (Ginger Lewis) is retiring.

**CERT**  
**Monthly Report**  
**April, 2012**

**To:** Chief Sean Grinnell

**From:** Linda Stout, CERT Director *lls*

**Personnel:** Stout, Bynum

**Next Class:** May 8th, 17:00 – 19:00

**Activities:**

The Community Emergency Response Team (CERT) class met on April 10th. CPR for adults and children was the subject of this class. The second half of the training is infant CPR and will be completed on May 8<sup>th</sup>. There were fifteen CERT members in attendance.


CERT was well represented at the Bodega Bay Fisherman's Fest. There were fifteen members working in the CERT booth for the two days, and many members working in other venues at the Festival. The CERT booth displayed posters, a slide show of CERT activities, basic equipment used by the Team, and flyers with meeting times and dates of CERT meetings. Besides presenting CERT information at the booth, a two person team was covering the Festival grounds, giving CERT information, attending to simple First Aid, and helping lost children or adults whenever necessary.

**Meetings:**

The next CERT meeting will be held on May 8<sup>th</sup>. There will be a light supper served to members, persons attending the dedication of the World Trade Center artifact, and to staff and Board members.

**Bodega Bay Fire Protection District**  
**A-Shift Monthly Report**  
**April 2012**

**To:** Chief Sean Grinnell

**From:** David Bynum, Captain 

**Date:** 04/30/2012

**Personnel:** Bynum, Levy, Stoerzinger

Shift personnel are working well together, FF Stoerzinger is doing an excellent job with the probationary firefighter program. Firefighters Levy and Stoerzinger are both working on CPR instructor accreditation in furtherance of the district CPR program. FF Levy was off work one additional tour than expected for recovery from wrist surgery, thanks to Capt. Fox for filling in.

**Incident Response:** A-shift responded to 9 incidents this month

The frequency of calls is up from last month; although, it has been slow towards the end of February.

**Training:** Overall hours: 20

The topics covered on shift this month:

- Engine Company Standards
- Target Safety
- EMS skills
- Driver Training
- Probationary Firefighter
- Vehicle stabilization/extrication
- High pressure air bag lifting

**Projects and Activities:** Intern recruiting, interviews, orientation, and final testing. CERT class/admin, EMS planning, new PCR program finalization, district CPR program and instructor training.


The CERT program continues to be successful; although, last class saw fewer students this was due to the date change in order to accommodate Valentine's Day. Next class is 04/8/12 @ 17:00; menu TBA.

**Meetings/Community support:** Fish Fest was very successful all personnel did a great job from setup to teardown, thank you to all that participated.



**Bodega Bay Fire Protection District  
B-Shift Officer's Report  
April 2012**

**To:** Chief Sean Grinnell

**From:** Captain Todd Rollings 

**Date:** May 1, 2012

**Personnel:**

I thank all the staff members for covering me while I am recovering from my non-work related injury and completing their assignments.

**Incident Response:**

We responded to Nine incidents on our shift.

**Training:**

The topics covered on shift:

- Engine Company Standards
- Auto Extrication
- Engine Company Inspections
- Air Bags
- Fire Extinguishers
- Firefighter II Skills
- 7588 Operations
- Target Safety Assignments

**Total training hours:**

**18 hours**


**Projects and Activities:**

Daily duties, Operations (see report), Training program (see report), Safety program (see report), Ambulance billing, Station weed abatement, Detail 812 and 8835, Prep and tear down Fish Fest.

**Meetings:** Attended Fire Board meeting, Officers meeting and Fish Fest meeting.

**Bodega Bay Fire Protection District  
C-Shift Monthly Report  
April 2012**

**To:** Chief Sean Grinnell

**From:** Justin Fox, Fire Captain 

**Date:** May 1, 2012

**Personnel:**

Both Perucchi and Tarrant continue to complete routine duties along with the completion of additional projects and assignments. Perucchi is now back on shift on a regular basis since he has started his internship portion of Paramedic School.

**Incident Response:**

C shift responded to **13** Incidents

**Training:**

- Engine Company Standards
- Target Safety
- Vehicle Extrication
- Vehicle Stabilization
- Air bags and heavy lifting
- Rescue Systems
- Business Inspection Training

**Total Training hours:** 13.5 hours

**Projects and Activities:**

World Trade Center Memorial Construction, Apparatus Maintenance- 8880 refurbishment, Station Maintenance Projects, SCBA maintenance/ repairs

**Meetings/Community support:**

Fisherman's Festival set up, attended Budget Committee meeting, attended Community trail meeting, Business Inspection training, USCG Sockeye Hose testing, County Parks Control Burn Completed, Fire Extinguisher Training for Commercial Fishing Safety Class

# Memo


**To:** Fire Chief Grinnell  
**From:** Jennifer Crayne (JC)  
**CC:** file  
**Date:** May 1, 2012  
**Re:** Monthly Staff Report – April 2012

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- 4/10/12 Regular Board Meeting~ prepared and posted agenda, compiled Board packets, attended meeting and prepared minutes.
- Prepared agenda and minutes for the Board Workshop 4/10/12.
- Reconciled and balanced Petty Cash and Wittman Ambulance Billing accounts.
- Prepared, coded and entered accounts payable for the month of April. Trisha picked up warrants from County and mailed out payables.
- Prepared bank deposit for Trisha to take to the County.
- 4/24 attended administrative meeting hosted by Windsor Fire. Minutes from that meeting are available for review. Group roster was updated and the next meeting will be hosted by either Goldridge Fire (Freestone Station) or Graton Fire in July
- Sent out 4 requests for audit.
- Updated information tracking Perucchi paramedic school costs.
- Worked with Larry Johnson, CPA, for the State filing for the PFFC.
- Picked up custom cut matt from Aaron Brothers. Lettering will be done by Ron Blair Signs, Josh Menzies will help me with photos.
- Mailed out 12 Ambulance Surveys.

**Bodega Bay Fire Protection District**  
**Operations and Training Report**  
**March and April 2012**

To: Sean Grinnell, Fire Chief  
From: Todd Rollings, Operations  
Cc: Board of Directors  
Date: May 1, 2012



**Operations:**

The statistical portion of this report reflects the Months of March and April.

Fisherman's Festival 2012 was very successful for the community and the firefighters. Our staff did an outstanding job supporting the event with set-up, Fire and EMS standby, teardown and haul. No major incidents to report during the event.

Please see staff reports for additional activities for the month, as you know I have been off duty do to non-work related elbow injury.

**Grants:**

FF Hill continues coordinating efforts on current and future grants and is doing an outstanding job for the District and the Community: See his report.

**Training:**

The training objectives for May are Technical Low and High Angle Rope Rescue, Engine Company Standards and Physical Ability Training-Pack Test.

Training hours for the month of April are down do to special events, but with-in national standards.

Bodega Bay Fire Protection Department

Monthly Incident Counts By Station

Alarm Date Between {01/01/2012} And {04/30/2012}

Station #	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
1	31	37	41	31	0	0	0	0	0	0	0	0	140	100.00%

Total Runs by Month											
Jan	31	Feb	37	Mar	41	Apr	31	May	0	Jun	0
Jul	0	Aug	0	Sep	0	Oct	0	Nov	0	Dec	0

Grand Total Runs: 140

Bodega Bay Fire Protection Department

Overlapping Incidents

Alarm Date Between {03/01/2012} And {04/30/2012}

Incident-Exp#	Alm Date	Alm Time	Clr Date	Clr Time	Overlaps (at least)		
					Incident-Exp#	Alm Date	Alm Time

Total Incident Count 72

Total Overlapping Incidents 0