

**Bodega Bay Fire Protection District
B-Shift Officer's Report
February 2012**

To: Chief Sean Grinnell

From: Captain Todd Rollings



Date: March 1, 2012

Personnel:

FF Downing and Goss completed all duties, assignments, trainings and are performing well.

Incident Response:

We responded to Nine incidents on our shift.

Training:

The topics covered on shift:

- Engine Company Standards
- Auto Extrication
- Rope Rescue Systems
- SCBA
- Searches/RIC Operations
- FF I Skills
- Target Safety
- 24/7 EMS

Training hours:

20 hours

Projects and Activities:

Daily duties, Operations (see report), Training program (see report), Safety program (see report), Station ground maintenance, Hand tool work and Ambulance billing.

Meetings/Community support:

Attended Fire Board meeting, Officers meeting and CERT training.

Bodega Bay Fire Protection District

**Safety Officer's Report
February 2012**

To: Chief Sean Grinnell

From: Captain Todd Rollings, Safety Officer



Date: March 1, 2012

Personnel:

No injuries to report.

Accidents:


No accidents to report.

Health & Safety Program:

Nothing significant to report.

Bodega Bay Fire Protection District Intern/Volunteer Report

To: Chief Sean Grinnell

From: David Bynum Intern/Volunteer Coordinator 

Date: 02/29/2012

Re: Monthly report for February

Interns:

- Active FF1 Interns = 6
- Active FF2 Interns = 2
- FF Reserves = 1
- FF Intern Interviews scheduled = 1
- FF1 Intern Candidates in Background/Medical = 3
- We have 5 open Intern position(s).

Emmett Lille has terminated his FF1 internship as he will begin the Vallejo FD new hire academy in early March. Billy Straub has finished his FF1 internship and has chosen to pursue other options so he will not be continuing with FF2.


Volunteers:

- Ray Hill
- Heath Lesik
- Trina Vadon

We have a new volunteer candidate Carl Osier, who is in Background now. Michael Freeman has terminated his volunteer status as he is unable to commit to the program requirements at this time.

Student Interns: There are no student interns at this time.

**Bodega Bay Fire Protection District
A-Shift Monthly Report
February 2012**

To: Chief Sean Grinnell
From: David Bynum, Captain 
Date: 02/29/2012
Personnel: Bynum, Levy, Stoerzinger

Shift personnel are working well together, FF Stoerzinger is doing an excellent job with the probationary firefighter program. Firefighters Levy and Stoerzinger are both working on CPR instructor accreditation in furtherance of the district CPR program. FF Levy was off work one additional tour than expected for recovery from wrist surgery, thanks to Capt. Fox for filling in.

Incident Response: A-shift responded to 15 incidents this month

The frequency of calls is up from last month; although, it has been slow towards the end of February.

Training: Overall hours: 20.5

The topics covered on shift this month:

- Engine Company Standards
- Target Safety
- 24/7 EMS
- EMS skills
- Probationary Firefighter
- Search and Rescue/RIT

Training hours have stayed up despite additional projects and staff sick days.

Projects and Activities: Intern recruiting, interviews, orientation, and final testing. CERT class/admin, EMS planning, new PCR program finalization, district CPR program and instructor training.

The CERT program continues to be successful; although, last class saw fewer students this was due to the date change in order to accommodate Valentine's Day. Next class is 03/13/12 @ 17:00; menu TBA.

Disaster Preparedness meeting, planning for the next disaster drill on March 7th @ 10:30, location is Section 4 on Gull Dr. Linda Stout and Dave Bynum will be handling the Triage area.

Meetings/Community support: CERT class, Grange Hall setup for chowder competition, Grange Hall refitting and construction of exit door and egress, A-shift is hosting a SSU student intern who is working towards a BA in health sciences. The district will be participating in the Disaster Preparedness Drill.

2/28/12



To: Chief Sean Grinnell; Capt. Todd Rollings, Operations

From: FF Ray Hill

Re: Report on Grant Activities - February 2012

Grant Submissions Pending Notification:

State Homeland Security Grant (SHSP) - Gas monitor and PPE (\$11,070.).
The County Homeland Security Grant Committee has forwarded our request onto the State level for further consideration.

Other:

- Prepared letters for Chief Grinnell that were sent to U.S. Senators Dianne Feinstein and Barbara Boxer, and U.S. Representatives Lynn Woolsey and Mike Thompson, requesting their support to maintain 2012 levels of authorized funding for AFG and FP&S grants and for proposed legislation extending the FIRE and SAFER grant programs.

- Ideas requested for a 2013 AFG grant proposal. Application date opening is targeted for May 2012. Received the Turndown Notice from FEMA for our AFG Grant proposal for a Type II Engine. This will be analyzed for further consideration.

**Bodega Bay Fire Protection District
C-Shift Monthly Report
February 2012**

To: Chief Sean Grinnell
From: Justin Fox, Fire Captain
Date: March 4, 2012



Personnel:

It has been a very busy month completing projects and keeping on top of duties around the station. Firefighter Tarrant and everybody else have pitched in a hand and have helped complete assignments. Firefighter Perucchi Has been moving right along with his Paramedic program, completing his didactic portion and scoring very high in it. He contributes and attempts to keep on track when he is on duty.

Incident Response:

C-shift responded to 13 incidents

Training:

- Target Safety
- High/ low angle rope rescue
- Engine Company Standards
- EMS
- RIC/ search evolutions
- Apparatus Orientation
- Driver/operator
- 24/7 EMS
-

Total Training hours: 20 hours

Ray Hill completed 15 hours of EMS and driver/ operator training on C-Shift with Reyes


Projects and Activities:

Assisted with Grange project, apparatus maintenance- 8880 refurb, apparatus repairs and maintenance, Radio work, Grant work

Meetings/Community support:

Fish Fest meeting was attended and an officers meeting was held on C-Shift

BODEGA BAY FIRE PROTECTION DISTRICT
MEMO

TO: Fire Chief Sean Grinnell
FROM: Firefighter Justin Fox
DATE: March 4, 2012 
SUBJECT: Monthly Maintenance Report

I have been keeping my shift busy helping me repair and maintain apparatus. Some repairs have been made to equipment and some maintenance was performed last month.

8880- No problems to report, should be headed to the shop for its refurbishment in the next week or so. In the meantime Rincon Valley has been so kind to offer us a reserve engine.

8881- No problems to report.

8835- No problems to report, all of the changes that were recently made to this unit have been very helpful and work out really well.

8895- Still has some minor issues to sort out, unfortunately these minor issue are going to require a significant amount of work to repair. This unit remains in service and is on deck for repairs very soon.

Medic 811- Some issues arose last month but have since been repaired, the vacuum pump was faulty and the fuel filter housing needed repair.

Medic 812- New tires were installed on this unit, although it had to be returned to the shop for one tire that would not hold air. It has since been resolved.

8800- No problems to report, scheduled maintenance is due upon Chief's return from the North.

Bodega Bay Fire Protection District Station Maintenance Report

To: Chief Sean Grinnell

From: Bryan Tarrant, Station Maintenance 

Date: 3/03/2012

Re: Monthly report for February 2012

The station is in good working order. HVAC system was checked out by Angaro and Son's this month and no maintenance work is needed at this time. As the weather improves all crews will get back to painting around the station. The apparatus bay doors were fixed by replacing the old remote openers and are functioning normally.

Projects Completed:

- Weed abatement in front of station
- Built plywood storage rack under ventilation prop
- Mouse abatement in generator shed

Projects planned for Next Month:

- Paint sides and back of generator shed
- Paint front sign
- Paint interior of apparatus bay

Forecasted Major Station Maintenance Needs:

- Paint exterior stucco
- Repair or replace upstairs railing
- Replace vinyl composite tiles in down stairs hall

CERT
Monthly Report
February 2012

To: Chief Sean Grinnell

From: Linda Stout, CERT Director *lls*

Date: 02/29/2012

Personnel: Stout, Bynum

Next Class:

March 13th, 17:00 – 19:00

Activities:

The Community Emergency Response Team (CERT) is continuing to acquire new members – some are new to CERT and some are returning to refresh their emergency preparedness skills.

In February, the training of Disaster Medical Operations continued. The team members had good opportunities to learn how to triage and do head to toe assessments quickly, dress wounds, apply bandages, splint broken bones, and treat minor injuries. Also, the administration of medical operations was practiced.

The CPR training planned for the March meeting has been moved to the April meeting. In March, the team will learn and practice Light Search and Rescue.


Many of the class members enjoy staying for the light supper, seeing that time as an opportunity to become better acquainted with each other. They are encouraged to stay for the BBFPD monthly Board meeting that meets afterwards.

Meetings/Community support:

N/A

BODEGA BAY FIRE PROTECTION DISTRICT

MEMO

TO: CHIEF SEAN GRINNELL
FROM: JIM LEVY- EMS COORDINATOR 
DATE: MARCH 5, 2012
SUBJECT: MONTHLY REPORT – EMS, QA/QI, PPE.

AED Program: Nothing to report.

Advanced EMT program: Looking to start in Fall 2012. Dr. Bierbaum is on board with doing the program here.

C.E. program: CE's still being done monthly. Target Safety and 24/7 topics were in February.

QA/QI: No issues. PCR's are being checked weekly. All employees' certs are being updated monthly. New PCR program is up and running. We also received a new laptop for the ambulance, so we can do PCR's during transport.

P.P.E.: Nothing needed. Ray Hill and I looking into FEMA grants for turnouts.

Up coming needs: Continuous medical Supplies and drugs for ambulances and Engine.

Meetings: County EMS meeting here at station.